MINUTES OF THE MANAGEMENT COMMITTEE MEETING
HELD AT THE BORDEN PAVILION
MONDAY 27 MARCH 2006. COMMENCING AT 1:30PM

Welcome: Graeme Jones declared the meeting open at 1:30pm.

Present: Graeme Jones, Trish Standish, Mark Waud, Kelly Hill, Peter Guazzelli, Shannon Sounness, Ellie Campbell, Rob Hitsert, David Hancock, Greg Freebury, Michael Lance, Liz Bungey, Kevin Wise, Helen Archer, Carol Daniel (2:00pm).

Apologies: Ian Walsh, Steve Janicke, Jon Bradshaw, Paul Carmody.

Confirmation of Previous Minutes:
Moved: Liz Bungey Seconded: Rob Hitsert
That the minutes from the meeting held on 6th February 2006 at the Tambellup Council Chambers be accepted as a true and correct record. Carried

Business Arising from Minutes:
Trish advised that the Associations Liability Insurance had been taken out with Hammond Insurance for $5,000,000 liability, costing $2655.00.

Inward Correspondence: Nil
Dr Wal Anderson, Department of Agriculture – Land & Water Soil Health Project – discussed in General Business.
Assorted LFGN Correspondence

Outward Correspondence:
Shire of Broomehill – informing council that a NSPNR representative is willing to speak to council, contact Peter Guazzelli to arrange.
Shire of Tambellup – informing council that a NSPNR representative is willing to speak to council, contact Peter Guazzelli to arrange.
Shire of Gnowangerup – informing council that a NSPNR representative is willing to speak to council, contact Shannon Sounness or Ellie Campbell to arrange.
Shire of Cranbrook – informing council that a NSPNR representative is willing to speak to council, contact Mark Waud to arrange.
Shire of Tambellup – thanking them for the use of their council chambers for the last meeting.

Graeme reported that a telephone call had been received at the Pallinup Landcare Centre from the Gnowangerup Shire with regard to the letter that was sent to them, it was decided that the staff at the Pallinup Landcare Centre will attend to this.

Moved: Kelly Hill Seconded: Kerry Stone
That the inward correspondence be accepted and the outward correspondence be endorsed. Carried
Finance Report: Kevin Wise distributed the financial report to the meeting. The balance of all accounts as at 28th February 2006 is $198,068.16.

Moved: Kevin Wise Seconded: Rob Hitsert
That the Financial Report as tabled be accepted. Carried

- Kevin reported that membership of NSPNR is 65 at present.
- Graeme enquired if there was enough carryover of NRM Officer funding for each reporting period. Kevin reported that there has always been enough.
- Kevin reported that the Pallinup Landcare Centre was now connected to Internet banking. Extra security options were offered with security tokens costing $20 each or more expensive ones for $99 each.

Moved: Kevin Wise Seconded: Rob Hitsert
That Helen Archer be appointed as a signatory to NSPNR accounts, one other signatory is still required to authorise all transactions. Carried (Kevin to organise this)

Moved: Kevin Wise Seconded: Greg Freebury
That NSPNR purchase the $20 security tokens from Elders Rural Bank. Carried (Kevin to organise this)

Moved: David Hancock Seconded: Kerry Stone
That Judy Kemp (the previous NSPNR secretary) is formally withdrawn from being a signatory to NSPNR bank accounts. Carried (Kevin to organise this)

Carol Daniel arrived at 2.00pm

NRM Officer Reports:
Broomehill/Tambellup Report: Peter Guazzelli
As per report distributed at the meeting.

Cranbrook Report: Mark Waud
Mark gave a verbal report to the meeting which included:
- Attended the Cranbrook Shire Council meeting to give an update on what is happening in the area
- Mark handed out a spreadsheet of approved funding for the NLP Perennial Project
- Mark enquired about how much should be included for auditing & administration of projects when writing project applications.

Moved: Kevin Wise Seconded: Liz Bungey
That NSPNR apply for the maximum allowable percentage for administration for each project. Carried.

North Stirlings Pallinup Report: Shannon Souness
As per report distributed at the meeting.

North Stirlings Pallinup Report: Ellie Campbell
As per report distributed at the meeting.

CALM – Greg Freebury
Greg gave a brief report on fire protection and fox baiting.

Committee Reports:
Employee Management: Graeme Jones
Graeme gave a brief report stating that the budget is in order and the fortnightly contact with NRM Officers & Office Administration is working well.
Membership, Sponsorship, Partnership: Liz Bungey
As per report distributed at the meeting.

Tours & Field Days: Liz Bungey
As per report distributed at the meeting.

Discussion was held with regard to field days; Liz reported that she will require more input from committee members when running field days.

Media & Promotions: Graeme Jones
Graeme gave a verbal report to the meeting including:
- The need for promotion of NSPNR activities & trials as well as membership numbers, employment etc

Moved: Kerry Stone
Seconded: Kelly Hill
That all reports be received.
Carried

Meeting adjourned at 3:05pm
Meeting reconvened at 3:30pm

Carol Daniel – SCRIPT National Landcare Program – Community Landcare Coordinator
Carol gave a brief explanation of her role.

General Business:
Research Committee Report: Graeme Jones
Graeme gave a verbal report to the meeting which included the following:
- Dr Wal Anderson, Department of Agriculture - Limiting Factors Research Trials (refer to information attached to these minutes)
  The meeting endorsed proceeding with this project, expressions of interest to Pallinup Landcare Centre prior to Monday 3rd April 2006
- Bankwest Benchmarking – no interest received
  The meeting decided not to proceed

More detailed information is included in the written report from the meeting.

WANTFA Conference Report: Kevin Wise / David Hancock
Kevin reported that the staff from Pallinup Landcare Centre did a great job for the NSPNR display at the WANTFA Conference. There was a disappointing turnout on the day as it clashed with other activities in the area. Kevin was concerned that no-one knew who to approach to discuss NSPNR and that name badges would be beneficial to both staff and NSPNR members, this will be referred to the membership committee.

LFGN Report: Liz Bungey
As per report distributed at the meeting.

Middle Pallinup Strategic Catchment Update:
Initial contact is being made by Ellie with landholders in the Middle Pallinup. The next step will be the planning phase and this could take up to 6 months, preferably between seeding & harvest this year. Should be finished the planning phase by November, then the Strategic Catchment Implementation Plan will be presented to the SCRIPT Implementing Working Group for their decision. The committee anticipate that the plan will be able to go into action by March 2007.

Pastures:
Michael Lance gave a brief report to the meeting on a trial product being used to ‘re-vamp’ old pastures, there may be potential to become involved in some research trials, he will keep the meeting informed on new information.
**Broomehill Shire – NSPNR Representative:**
Peter Guazzelli reported that the Broomehill Shire would like a representative from NSPNR to speak to a future council meeting. Graeme advised that he would make himself available for this.

**Management of Envirofund funding:**
Peter Guazzelli enquired about who would be managing the financial requirements for the Envirofund projects in the North Stirlings area of Broomehill/Tambellup. Graeme reported that NSPNR did not want to undermine the LCDC’s in the area. *It was decided that the LCDC’s would be given first preference, however if they did not wish to handle the finances then NSPNR will.*

**CALM fencing**
Greg Freebury reported that CALM were not responsible for boundary fencing where a farm borders a CALM reserve. However there is a possibility of some funds being made available if farmers are interested in bringing in the boundary fence to create a firebreak. He tabled a booklet titled ‘Good Neighbour Policy’ which has been created by CALM, WAFF and PGA.

Next meeting will be held on 12th June 2006 in Tambellup at 1:30pm.

Meeting closed at 5:00pm